The following is an updated BSCS Policy Action Document. The policies were developed years ago based on policies approved by the Board on Safety Codes and Standards up until July 1990. The entire document was reviewed in February 2000 by the BSCS and several changes were made (Policies 87-43, 88-16 and 88-39 were deleted; policy 84-40 was editorially revised). The revised document was approved by the BSCS via BSCS letter ballot #00-13. At the January 16, 2013 the BSCS reviewed the document and approved several editorial updates to the Committee listings and policy 88-48 was revised to add item 1(c). At the June 10, 2015 meeting the AU interest category was deleted since it is no longer be utilized and the SRB Standards Committee was added to the list under BSCS. At the June 14, 2017 meeting the AR interest category was deleted since it is no longer be utilized and the TES Standards Committee was added to the list under BSCS. In January 2020 via BSCS letter ballot 19-3255 the category AV was added to be consistent with the B30 and P30 supplements and B30 and P30’s use of this category.
BOARD ON SAFETY CODES AND STANDARDS

POLICY ACTIONS

79-40 Operation and Maintenance Instructions
Rev. 85-44

Where (operation and maintenance instructions are) included in a code or standard, the specified code or standard should include the following statement:

“Operation and maintenance instructions in this safety code or standard are intended for general applications. For specific operating and maintenance instructions consult the equipment manufacturer.”

The committee may augment the foregoing with clarifying information.

82-16 Committee Membership Listing in Standards

It was agreed to leave the decision on whether or not to specify the members’ business affiliation in the standard to the individual committee.

84-40 Withdrawal of Requests for Interpretation

Once an interpretation request has been received by the standards committee, it may be withdrawn only with the approval of the committee.

88-44B Use of “Shall” in a Nonmandatory Appendix

It was agreed that “shall” can be used in nonmandatory appendices when: (1) restating a requirement; or (2) describing a provision which must be met when using the nonmandatory appendix as a means of satisfying the related requirement.

88-48 Multiple Membership from a Single Organization
L.B. 90-24 Revised

(1) There shall be no more than one voting member from a single organization [see para. (5) below] except that a Main Committee may nominate more than one voting member due to one or more of the following circumstances:

(a) The nominees represent different expertise considered necessary to the Committee.
(b) One of the nominees (or two of the nominees if three are being nominated) is a Chairman of a Subcommittee.
(c) The nominee and member(s) are from different countries

(2) The justification for the multiple membership shall be submitted to the BSCS at the time the nominees are considered for appointment and reappointment. When
circumstances arise in which there would be three persons from one organization, the justification shall be considered at a meeting of the BSCS.

(3) Under no circumstances, shall there be more than three voting members from a single organization.

(4) If there are two members from one organization on a Main Committee due to the acquisition of one company by another, the merger of two companies, or by a member moving from one organization to another (without changing interest category), this policy need not be applied until the expiration date of one of the member’s term. If this situation results in three or more members from one company on a Main Committee, it shall be brought to the attention of the BSCS for consideration at its next meeting.

(5) For the purpose of this policy, an organization is defined as a company, government agency, union, etc. In the case where two companies are part of the same corporation or one company is owned by another, a decision as to whether they constitute a single organization will be made by the BSCS on a case-by-case basis. The independence of the two companies shall be used as the criteria for making this decision. In the case of government bodies, two agencies would not be considered the same organization if they promulgated separate regulations or separate procurement standards/specifications.

89-10 Modifications to Equipment and Invoking Manufacturer’s Recommendations

For equipment modifications, it was basically agree that specifying who could or could not make modifications, or requiring an organization to obtain approval from the original equipment manufacturer, is outside the scope of the standard and should be left in the realm of the contractual agreement. It would be acceptable to use words to the effect: Modifications to original equipment shall be performed under the supervision of qualified personnel. This could be expanded to require testing, documentation, or relabeling, as appropriate.

Regarding requirements which invoke manufacturer’s recommendations, each committee was to either eliminate or justify retention.
APPENDIX 1

Categories of Interest

BASIC DEFINITIONS

AB  Designer – An organization which performs design and design related services.

AC  Designer/Constructor – An organization which performs design and design related services or erection.

AD  Distributor – An organization concerned with the marketing of the products(s) covered by the applicable standards(s) between the manufacturers and the user.

AE  Employee/Union Interest – An organization which represents the employees affected by the applicable standard(s).

AF  General Interest – Specialists who have expert knowledge in the field of the Committee’s work, including consultants, who are not otherwise covered by another category of interest.

AG  Installer – An organization which erects or assembles components, parts and items at an owners facility.

AH  Insurance/Inspection – An organization which insures equipment and/or provides required independent inspection of the manufacture and installation of components, parts and items.

AI  Laboratory – A national laboratory or an organization which furnishes testing and examination services related to the manufacture, construction and installation of components, parts and items.

AK  Manufacturer – An organization which produces components or assemblies.

AM  Material Manufacturer – An organization which produces materials or ancillary material related accessories or component parts.

AO  Owner – An organization which owns/operates a facility where components, parts and items are installed and/or used.

AT  Regulatory – An agency or organization which regulates the design, manufacture, installation, or operation of the product(s) covered by the applicable standard(s).

AV  Trainer - The provider of training related to the equipment covered by the standard

AW  User – An organization which uses a product(s) covered by the applicable standard(s).

AX  Utility – An organization that provides a service (such as light, power, or water) to the public.

Guidance on General Interest Classification

General interest category individuals may be consultants, persons from academia, retired citizens, or members of the public meeting the criteria below concerning receipt of salary, financial support or income.

General interest category (AF) shall be limited to those participants in Codes and Standards activities, including related accreditation programs, who satisfy all of the following:

(1) are not salaried employees of companies or organizations which fit one of the other categories of interest; or
(2) do not receive financial support for their codes and standards activity participation from a company or organization representing another category of interest; or

(3) do not receive income as a direct result of their codes and standards activity participation from a company or organization representing another category of interest.
A13 - Identification of Piping Systems
A17 - Elevators and Escalators
A18 - Platform Lifts and Stairway Chairlifts
A90 - Manlifts
A120 - Powered Platforms for Building Maintenance
B20 - Conveyors and Related Equipment
B30 - Cableways, Cranes, Derricks, Hoists, Hooks, Jacks, and Slings
BTH - Below the Hook Lifting Devices
CSDAFB - Control and Safety Devices for Automatically Fired Boilers
PASE - Portable Automotive Service Equipment
P30 - P30 Planning for the Use of Cranes, Derricks, Hoists, Cableways, Aerial Devices and Lifting Accessories
RT - Rail Transit Vehicles
SRB - Slew Rings Bearings
TES - Thermal Energy Storage Systems

Committees transferred to BCA (11/98)
QFO - Qualification of High Capacity Fossil Fuel Fired Plant Operators
QHO - Qualification of Hazardous Waste Incinerator Operators
QRO - Resource Recovery Facility Operators
QMO - Qualification of Medical Waste Incinerator Operators

Committees which have been sunset, disbanded, etc.
A39 - Safety Requirements for Window Cleaning (disbanded by CCS 9/97)
SPPE - Safety and Pollution Prevention Equipment Used (sunset 6/11/99)
B56 - Powered and Non-Powered Industrial Trucks (transferred 9/1/05)
B15 - Mechanical Power Transmission Apparatus (transferred 1/4/06)
B19 - Compressor Systems (2/22/06)
A41 - Manual Methods for Building Access