

PRESSURE VESSELS FOR HUMAN OCCUPANCY COMMITTEE

Supplement to Procedures for ASME Codes and Standards Development Committees

Approved by Board on Pressure Technology Codes and Standards – February 25, 2009
Revised to Update Reference to Accredited Standards Development Procedures – December, 2009
Revised to Update Reference to Accredited Standards Development Procedures – January 2011
Revised to Update Reference to Accredited Standards Development Procedures – April 2015
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Revised to Update Reference to Accredited Standards Development Procedures – August 2018

Pressure Vessels for Human Occupancy Committee Supplementary Procedures

These procedures include the Procedures for ASME Codes and Standards Development Committees, Revision 17, dated August 29, 2018, as supplemented below:

Charter (Ref. 1.1):

The charter of the Pressure Vessels for Human Occupancy (PVHO) Standards Committee of the American Society of Mechanical Engineers (ASME) shall be the development of safety standards for the design, fabrication, inspection, testing, operation, maintenance, and marking of pressure vessels for human occupancy.

Number of Members (Ref. 3.1):

The membership of the Standards Committee shall consist of a maximum of 35 members.

The duty of each member is to participate in all meetings of the Committees/Subcommittees/Task Groups of which they are a member. Participation includes attendance, discussion and voting on all ballots presented.

- 1.) *Attendance Requirements* - Members are required to attend a minimum of two (2) meetings each calendar year, one of which may be by telephone. Members who miss more than three consecutive meetings may have their appointment terminated.

- 2.) *Voting Requirements* - Voting on Standards Committee action is one of the most important duties of members. Members who do not vote on, at least, 80% of the ballots issued may have their appointment terminated due to non-participation.

Member Interest Categories (ref. 3.2.5 Classification of Members):

Members shall be classified in accordance with their major interest from among the following categories, as appropriate:

- a. Designer/Constructor (AC)
- b. Distributor (AD)
- c. General Interest (AF)
- d. Insurance (AH)
- e. Manufacturer (AK)
- f. Regulatory (AT)
- g. User (AW)
- h. Fabricator (AY)
- i. Consultant (AU)

Determining Subordinate Group Membership (ref. 5.1.2, 6.3.2):

Subordinate Groups under the PVHO Standards Committee will be referred to as subcommittees. The membership (appointments, reappointments and terminations) of the subcommittees shall be approved by the Standards Committee (vote of two-thirds approval minimum is required for any membership action).

Determining Project Team Membership (Ref. 5.3):

An officer of the Standards Committee or officer of a subcommittee shall assign a project team to work on each standards action.

Interpretations (Ref. 6.1.6):

Interpretations shall be provided for all standards administered by the PVHO Standards Committee.

PVHO Cases:

PVHO Cases, which are sequentially numbered, may be issued for the purpose of providing, when the need is urgent rules for materials or constructions not covered in existing requirements of the PVHO-1 or PVHO-2 standards.

Requests for PVHO Cases shall provide the following:

- (a) *Statement of Need.* Provide a brief explanation of the need for the PVHO Case.
- (b) *Background Information.* Provide background information to support the PVHO Case and the exceptions taken to PVHO-1 or PVHO-2. Include any data or changes in technology that form the basis for the request that will allow the Committee to adequately evaluate the proposed PVHO Case.

PVHO Case should be written as a Question and Reply in the same format as existing PVHO Cases, and should identify all the requirements of the applicable PVHO Standard for which exception is sought. All other requirements of the applicable PVHO Standard shall apply. Furthermore, the proposed PVHO Case should identify the applicable PVHO standard and edition to which it applies.

PVHO Cases require approval by the Standards Committee in accordance with paragraph 7.2.

PVHO Cases are effective for use upon the approval date of the Board on Pressure Technology Codes and Standards, BPTCS. They are listed with an expiration date six (6) years later than the date of approval or revision unless an earlier expiration date is specified in the Case. Cases will be annulled automatically at that expiration date unless extended or previously annulled by voted action of the Standards Committee. Such expiration or annulment of the Cases shall not apply to equipment contracted for during

the period of time when the Case was in effect, nor to in-service inspection and testing plans which includes the time-period when the Case was in effect. All proposals to adopt, revise, reaffirm or annul PVHO Cases shall be approved by the Standards Committee and the BPTCS by the same approval process as Standards Actions except for 8.1 and 9.2 of Ref (1).

Errata:

Errata are considered to be necessary corrections to errors introduced in the Standards during the publication process (e.g. typographical errors, misspelling, grammatical errors, and incorrect publication of revisions). Errata corrections shall be approved by the Standards committee, and shall be posted on the public domain of the PVHO Standards Committee web page in C&S Connect once approved. Subsequently, errata corrections shall be published in the next scheduled edition of the affected Standard.