Operating Guide for ASME P30 Planning for the Use of Cranes, Derricks, Hoists, Cableways, Aerial Devices, and Lifting Accessories


Approved by the Board on Safety Codes and Standards on June 12, 2023.

I. General (Reference Section 1)
This operating guide provides specific information related to the P30 Planning for the Use of Cranes, Derricks, Hoists, Cableways, Aerial Devices, and Lifting Accessories, hereafter referred to as the Committee, and provides guidance on its practices and procedural preferences.

II. Charter (Reference Section 1)
The Charter of the Committee(s) is as follows:

The development and maintenance of standards that support lift planning activities where mechanical equipment including, but not limited to, cranes, derricks, hoists, cableways, aerial devices, and material lifting accessories and combinations thereof are utilized.

III. Standards Committee Membership Number of Consensus Body Members (Reference Para. 3.3)
The Committee:
☒ prefers to operate with no more than 25 members.
☐ does not have a preferred upper limit on the number of its members
☐ prefers to operate with no fewer than [#] members.
☒ does not have a preferred lower limit on the number of its members

Additional Preferences for Number of Consensus Body Members:

Membership Duties (Reference Para. 3.3.1.1.1)
Members, their alternates, or their representatives are expected to be in attendance and participate in not less than 75% of all scheduled meetings of the standards committee.

Additional Preferences for Attendance at Meetings:

75% of all scheduled meetings over a 2-year period.

Membership attendance should be reviewed annually.
Members or their alternates are expected to participate on not less than 80% of all standards committee ballots.

**Additional Preferences for Ballot Participation:**
- Over a 2-year period.
- Membership ballot participation should be reviewed annually.

**Interest Categories (Reference Para. 3.3.1.1.2)**
Members of the Committee are typically identified by the following interest categories (See Appendix 2 for the definition of each interest category):
☐ AA Constructor
☒ AB Designer
☒ AC Designer/Constructor
☒ AD Distributor
☒ AE Employee/Union Interest
☒ AF General Interest
☒ AG Installer
☒ AH Insurance/Inspection
☐ AI Laboratory/Testing
☒ AK Manufacturer
☒ AM Material Manufacturer
☒ AO Owner
☐ AP Pipeline Operator/Owner
☐ AR Oil Refining/Production
☒ AT Regulatory
☒ AV Trainer/Educator
☒ AW User
☒ AX Utility
☒ AY Government
☐ CA Producer – Airframe/Power Plant
☐ CM Chemical Manufacturing
☐ DE Design/Engineering
☐ GS Gage Manufacturer
☐ MC Cast Boiler Manufacturer
☐ MH Water Heater Manufacturer
☐ MW Wrought Boiler Manufacturer
☐ OP Pressure Relief Device Manufacturer
☐ PP Petroleum Production
☒ PR Petroleum Refining
☐ RM Repair Manufacturing
☐ SP Standards Development Organization

Additional Guidance for Interest Categories:
Change in Interest Category (Reference Para. 3.3.1.2(d))
When a member’s interest category changes that does not result in an imbalance, the Committee prefers to:
☐ Reaffirm the member to complete the present term, under the new interest category
☐ Reappoint the member for a new full term, under the new interest category
☒ No preference

Additional Preferences for Standards Committee Membership:
If the new interest category does not put the committee out of balance and they have less than one year to serve, then the committee prefers to reappoint the member to a new full term under the new category; otherwise, the committee prefers to reaffirm the member to complete the present term under the new interest category.

IV. Subordinate Group Membership
Establishment of Subordinate Groups (Reference Para. 3.2.2.1)
Subordinate groups that do not report directly to the standards committee are typically established by:
☐ The parent committee
☐ The consensus body
☒ Not applicable

Subordinate Group Membership (Reference Section 3.4)
Membership actions for subordinate groups that report directly to the standards committee are typically approved by:
☒ The consensus body
☐ The Chair of the consensus body
☐ Not applicable

Membership actions for subordinate groups that do not report directly to the standards committee are typically approved by:
☐ The parent committee
☐ The Chair of the parent committee
☐ The consensus body
☐ The Chair of the consensus body
☒ Not applicable

Chairs and Vice Chairs of Subordinate Groups that do not report directly to the Standards Committee (Reference Para. 3.4.3.2)
Chairs and Vice Chairs of subordinate groups that do not report directly to the standards committee are typically nominated by:
☐ The Chair of the parent committee
☐ Election method specified in 3.3.4.2.1.1
☒ Not applicable

Chairs and Vice Chairs of subordinate groups that do not report directly to the standards committee are typically appointed by:
☐ The parent committee
☐ The consensus body
☒ Not applicable

Additional Preferences for Subordinate Group Membership:

V. Standards Committee Ballot Authorization (Reference Para. 4.4.2)
The Committee prefers standards committee ballots be authorized by:
☐ The subordinate group responsible for the standards proposal
☐ An officer of the subordinate group responsible for the standards proposal
☒ An officer of the standards committee
☒ Members of the standards committee
☐ No Preference

Additional Preferences for Authorization of Standards Committee Ballot:

VI Interpretations
Issuance of Interpretations (Reference Section 5)
Interpretations, generally, are
☐ not provided for any standards within the committee charter
☒ provided for all standards within the committee charter
☐ provided for all standards within the committee charter, except the following:
_________________________
_________________________
_________________________

☐ provided for only the following standards:
_________________________
_________________________
_________________________
Approval of Interpretations (Reference Para. 5.2)
When interpretations are issued, the Committee prefers to approve them via
☒ Consensus Body
☐ Cognizant Subordinate Group
☐ Special Committee
☐ No Preference

Additional Preferences for Interpretations:

VII Cases
Issuance of Cases (Reference Section 6)
Cases, generally, are
☒ not provided for any standard within the committee charter
☐ provided for all standards within the committee charter
☐ provided for all standards within the committee charter, except the following:

________________________________________
________________________________________
☐ provided for only the following standards:
________________________________________
________________________________________
________________________________________

Cases are typically reviewed on the following cycle: ___________________________

Additional Preferences for Cases:

VIII Technically Affected Parties
Parties Outside of ASME’s Committee Structure (Reference Para. 4.4.5)
Technically affected parties outside of ASME’s committee structure are typically provided an
opportunity to review and comment on proposals during:
☒ the ANSI Public Review only
☐ a third party/industry review in addition to the ANSI Public Review
☒ the ASME Public Review only
☐ a third party/industry review in addition to the ASME Public Review
Parties Within ASME’s Committee Structure (Reference Para. 4.4.2.1.2.2)
The committees noted below are typically affected by changes to this committee’s standards as indicated below:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Section/Part (if applicable)</th>
<th>Committees typically technically affected by revisions</th>
<th>Typical Timing of Review &amp; Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>All P30 Standards</td>
<td>Entire Standard</td>
<td>Board on Safety Codes and Standards</td>
<td>Included on all Standards Committee ballots (required per 4.4.2.1.1(b))</td>
</tr>
</tbody>
</table>

Additional Preferences Review by Parties Within ASME’s Committee Structure:

IX Additional Honors & Awards (Reference Section 8 & Appendix 4)
[Additional honors and awards information applicable to this standards committee.]

The following additional Award is available for Standards Committee reporting to the Board on Safety Codes and Standards:

**Safety Codes and Standards Medal**

Anually, the ASME Committee on Honors, may present an ASME Safety Codes and Standards Medal to an individual who has contributed to the enhancement of public safety through the development and promotion of ASME Codes and Standards or the ASME safety accreditation activity. Any individual Member or Committee may nominate candidates for the Safety Codes and Standards Medal. Nomination and eligibility information may be found [here](#). A member may not receive more than one Safety Codes and Standards Medal.

X Additional Guidance

[Committees may include in this section any additional committee specific guidance with which they would like to operate under. This section may not include any requirements and may not include any deviations from the ASME Operating Procedures for Codes and Standards Development Committees.

The P30 subcommittees below do not have nor require a Chair.

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1 Committees may include conference committees.
P30 International Interest Review Group (IIRG)

The P30 prefers that members of the P30 International Interest Review Group (IIRG) consist of individuals residing outside of the United States, Canada or its territories and possessing expertise needed in the development of the standard.