MFC STANDARDS COMMITTEE POLICIES

1.0 MFC Ballot Comment Template

All members submitting comments in any ballot shall use the MFC Comment template attached to the ballot form under “Supporting Materials.”

Approved 03/02/2005

2.0 Project Plan

All Subcommittee Chairs shall submit a three-year project plan at least two weeks prior to the next meeting for discussion.

Approved 08/11/2004

3.0 MFC Standards Committee Membership

In order to be a member of the MFC Standards Committee, you must be an officer of an MFC Subcommittee. When considered for reappointment, if a member is not a MFC Subcommittee Officer, the member may be considered for Honorary Membership, Contributing Membership, or not be reappointed.

Approved 04/24/2003
Editorially revised 02/11/2008
CANCELLED April 5, 2012

4.0 MFC Standards Committee Voting Rules

If a member misses three consecutive ballots, a letter from the Secretary will be sent stating that if a fourth consecutive ballot is not retuned action will be taken to remove the member from the Standards Committee.

Approved 04/24/2003

5.0 Definitions

Definitions in new or revised MFC documents shall conform to ASME MFC-1, except when the following situations exist:

1. Definitions not included in ASME MFC-1 shall be submitted to the MFC Main Committee for approval and inclusion in ASME MFC-1.

2. Definitions not conforming to ASME MFC-1 shall be accepted as an alternative definition if approved by the Main committee (e.g. a draft with the alternative definition must be approved by the Main Committee).

3. The Subcommittee proposing a new or revised definition shall identify all new or revised definition when the draft is submitted for ballot.

Approved 11/08/2007