

B1 STANDARDS COMMITTEE POLICIES

1.0 B1 Standards Committee Meeting Attendance and Letter Ballot Policy/Rules/Guidelines

1.1 Standards Committee Members

Any B1 Standards Committee member, or combination of member and designated alternate, that fails to respond to **three** consecutive B1 Standards Committee ballots, without reasonable reason **or** fails to attend **one** of **three** consecutive joint B1 Standards Committee and Subcommittee meetings, without reasonable reason, will be removed from the B1 Standards Committee membership. They may request, in consultation with the Chair, consideration for either Honorary or Contributing Membership. The member may also reapply for full membership, if appropriate.

1.2 Subcommittee Members

Any Subcommittee, or combination of member and designated alternate, that fails to respond to **three** consecutive Subcommittee ballots, without reasonable reason, or fails to attend **one** of **three** consecutive Subcommittee meetings, without reasonable reason, will be removed from that Subcommittee. They may request, in consultation with the Chair, consideration for Contributing Membership status. They can also reapply for full membership, if appropriate.

NOTE: It is the responsibility of the Subcommittee Chair to submit the attendance list from their meetings to the B1 Staff Secretary after each meeting. The B1 Staff Secretary will maintain a listing of meeting attendance and ballot participation for each Subcommittee.

1.3 Subcommittee/Working Group Chair's Meeting Responsibility

Any Subcommittee or Working Group Chair, whose committee or document has been deemed as **HIGH PRIORITY by the B1 Standards Committee, MUST** either hold or initiate a meeting at least **ONCE** a year. This meeting may be carried out by having it in conjunction with the semi-annual B1 meetings, on its own, or by teleconference or other electronic means. Any B1 Standards Committee or Subcommittee Member may chair the meeting as appointed by the Chair. Minutes of such meetings or a report of the subcommittee activity **MUST** be submitted to the B1 Standards Committee Chair and B1 Staff Secretary prior to the next scheduled B1 Standards Committee meeting. **Failure of a Chair to comply with this policy will result in their removal as chair of that subcommittee or working group.**

2.0 B1 Standards Committee on Screw Threads Membership

In order for a member to apply for membership to the B1 Standards Committee, he/she must have been a member of a subcommittee.

3.0 B1 US TAG to ISO/TC1 Membership

The membership of the B1 US TAG to ISO/TC1 should be made of B1 Committee Chairs.

4.0 B1 Working Group on Calibration Membership

The membership of the B1 Working Group on Calibration should be made of B1 Committee Chairs and B1 Subcommittee 02 members besides any other members that may apply for membership to the committee.

5.0 B1 Subcommittee 07 Nomenclature, Definitions, and Letter Symbols for Screw Threads Membership

The membership of the B1 Subcommittee 07 on Nomenclature, Definitions, and Letter Symbols for Screw Threads should be made of B1 Committee Chairs besides any other members that may apply for membership to the committee.

6.0 B1 Subcommittee 25 on Uncertainty of Measurement

The membership of the B1 Subcommittee 25 on Uncertainty of Measurement should be made of B1 Committee Chairs besides any other members that may apply for membership to the committee.

7.0 B1 Subcommittee 30 on Rounding of Values Membership

The membership of the B1 Subcommittee 30 should be made of B1 Committee Chairs besides any other members that may apply for membership to the committee.

8.0 B1 Categories of Interest

AB (Designer)	An organization performing design and design related services
AD (Distributor)	Those independently concerned with the marketing of the product between producer and consumer
AF (General Interest)	Educators, individuals from a technical society or other society and public interest persons
AI (Laboratory)	A national laboratory or an organization whose primary function is to perform research and development, or an organization furnishing testing and examination services
AO (Owner)	An organization owning or operating a facility where items are installed or used.
AS (Producer/Manufacturer)	Those directly concerned with the production of the product involved
AT (Regulatory/Government)	Government employee using the standard but not producing a product
AU (Consultant)	Consultants using the standard to provide a service
AW (User)	Those who use the product involved but are not involved with its production or distribution
GS (Gage Manufacturer)	Those directly concerned with the production of gages

Revised 05/17/2012 by A. Guzman