

Operating Guide for ASME B30 Safety Standards Committee for Cableways, Cranes, Derricks, Hoists, Hooks, Jacks, and Slings

Approved by the B30 Safety Standards Committee for Cableways, Cranes, Derricks, Hoists, Hooks, Jacks, and Slings on May 17, 2023

Approved by the Board on Safety Codes and Standards on June 19, 2023

I. General (Reference Section 1)

This operating guide provides specific information related to the ASME B30 Safety Standards Committee for Cableways, Cranes, Derricks, Hoists, Hooks, Jacks, and Slings, reporting to the Board on Safety Codes and Standards, hereafter referred to as the Committee, and provides guidance on its practices and procedural preferences.

II. Charter (Reference Section 1)

The Charter of the Committee(s) is as follows:

The ASME B30 Standards Committee on Safety Standards for Cableways, Cranes, Derricks, Hoists, Hooks, Jacks, and Slings is to develop, maintain, and interpret safety codes and standards covering the construction, installation, operation, inspection, testing, maintenance and use of cranes and other lifting and material movement related equipment.

III. Standards Committee Membership Number of Consensus Body Members (Reference Para. 3.3)

The Committee:

- ☒ prefers to operate with no more than 45 members.
- ☐ does not have a preferred upper limit on the number of its members
- ☐ prefers to operate with no fewer than [#] members.
- ☒ does not have a preferred lower limit on the number of its members

Additional Preferences for Number of Consensus Body Members:
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Membership Duties (Reference Para. 3.3.1.1.1)

Members, their alternates, or their representatives are expected to be in attendance and participate in not less than 66% of all scheduled meetings of the standards committee.

Additional Preferences for Attendance at Meetings:

The 66% attendance requirement is calculated over a two-year period between March 31st to April 1st.

The standards committee member, not including their alternate or representative, is expected to attend a minimum of 1/3 of the standards committee meetings. Attendance is expected at all sessions including the executive session.

Any member not meeting the requirements will be provided with the opportunity to indicate why they did not meet the criteria. Upon the standards committee's consideration of any input provided by the member, a vote may be taken to determine if the member is terminated from the committee.

Members or their alternates are expected to participate on not less than 80% of all standards committee ballots.

Additional Preferences for Ballot Participation:

Interest Categories (Reference Para. 3.3.1.1.2)

Members of the Committee are typically identified by the following interest categories (See Appendix 2 for the definition of each interest category):

- ☐ AA Constructor
- ☒ AB Designer
- ☒ AC Designer/Constructor
- ☒ AD Distributor
- ☒ AE Employee/Union Interest
- ☒ AF General Interest
- ☒ AG Installer
- ☒ AH Insurance/Inspection
- ☒ AI Laboratory/Testing
- ☒ AK Manufacturer
- ☒ AM Material Manufacturer
- ☒ AO Owner
- ☒ AP Pipeline Operator/Owner
- ☐ AR Oil Refining/Production
- ☒ AT Regulatory
- ☒ AV Trainer/Educator
- ☒ AW User
- ☒ AX Utility
- ☒ AY Government
- ☐ CA Producer – Airframe/Power Plant
- ☒ CM Chemical Manufacturing
- ☐ DE Design/Engineering
- ☐ GS Gage Manufacturer
- ☐ MC Cast Boiler Manufacturer
- ☐ MH Water Heater Manufacturer
- ☐ MW Wrought Boiler Manufacturer
- ☐ OP Pressure Relief Device Manufacturer
- ☐ PP Petroleum Production
- ☐ PR Petroleum Refining
- ☐ RM Repair Manufacturing
- ☐ SP Standards Development Organization

Additional Guidance for Interest Categories:

Change in Interest Category:

If the new interest category does not put the committee out of balance and the member has less than one year to serve, then the committee prefers to reappoint the member to a new full term under the new category; otherwise, the committee prefers to reaffirm the member to complete the present term under the new interest category.

Change in Interest Category (Reference Para. 3.3.1.1.2(d))

When a member's interest category changes that does not result in an imbalance, the Committee prefers to:

- ☐ Reaffirm the member to complete the present term, under the new interest category
- ☐ Reappoint the member for a new full term, under the new interest category
- ☒ No preference

Additional Preferences for Standards Committee Membership:

The B30 Standards Committee member should preferably be a member or alternate on at least one but not more than 5 B30 Subcommittees for the duration of their membership on the standards committee.

The Secretary will maintain a list of qualified candidates. When there is an opening, the Secretary will confirm the list of candidates and solicit any additional candidates from subcommittee members and alternates. The list will be presented to the standards committee for consideration, either electronically or in executive session, with background information for each candidate. After review of the candidates presented, the standards committee may determine if it is necessary or desirable to fill any open position on the committee.

The committee prefers to run membership ballots per 3.3.4.2.1.1.

The committee prefers that the Standards Committee applicants meet the following criteria:

(a) Technical expertise and experience:

1. Member of one or more B30 Subcommittee(s) for three (3) years, or
2. Alternate to a subcommittee member of one or more B30 Subcommittee(s) for four (4) years, with a recommendation from the subcommittee chair, or
3. A combination of (1) and (2) for a minimum of four (4) years (e.g., 2 years as an alternate followed by 2 years as a member).
4. Concurrent membership on multiple subcommittees for one-year counts as one year of participation.

(b) Commitment of the individuals and their employers for the allocation of the time and expense necessary to fulfill the duties of membership.

(c) Participation at standards committee meetings.

IV. Subordinate Group Membership Establishment of Subordinate Groups (Reference Para. 3.2.2.1)

Subordinate groups that do not report directly to the standards committee are typically established by:

- ☐ The parent committee
- ☐ The consensus body
- ☒ Not applicable

Subordinate Group Membership (Reference Section 3.4)

Membership actions for subordinate groups that report directly to the standards committee are typically approved by:

- ☒ The consensus body
- ☐ The Chair of the consensus body
- ☐ Not applicable

Membership actions for subordinate groups that do not report directly to the standards committee are typically approved by:

- ☐ The parent committee
- ☐ The Chair of the parent committee
- ☐ The consensus body
- ☐ The Chair of the consensus body
- ☒ Not applicable

Chairs and Vice Chairs of Subordinate Groups that do not report directly to the Standards Committee (Reference Para. 3.4.3.2)

Chairs and Vice Chairs of subordinate groups that do not report directly to the standards committee are typically nominated by

- ☐ The Chair of the parent committee
- ☐ Election method specified in 3.3.4.2.1.1
- ☒ Not applicable

Chairs and Vice Chairs of subordinate groups that do not report directly to the standards committee are typically appointed by:

- ☐ The parent committee
- ☐ The consensus body
- ☒ Not applicable

Additional Preferences for Subordinate Group Membership:

Prefers to operate subcommittees with no more than 15 members, including officers, and no more than 7 standards committee members. The standards committee may consider exceptions to the 15-member preference based upon the subcommittee's needs.

V. Standards Committee Ballot Authorization (Reference Para. 4.4.2)

The Committee prefers standards committee ballots be authorized by:

- ☒ The subordinate group responsible for the standards proposal
- ☒ An officer of the subordinate group responsible for the standards proposal
- ☐ An officer of the standards committee
- ☐ Members of the standards committee
- ☐ No Preference

Additional Preferences for Authorization of Standards Committee Ballot:

VI. Interpretations**Issuance of Interpretations (Reference Section 5)**

Interpretations, generally, are

- ☐ not provided for any standards within the committee charter
- ☒ provided for all standards within the committee charter
- ☐ provided for all standards within the committee charter, except the following:

- ☐ provided for only the following standards:

Approval of Interpretations (Reference Para. 5.2)

When interpretations are issued, the Committee prefers to approve them via

- ☒ Consensus Body
- ☐ Cognizant Subordinate Group
- ☐ Special Committee
- ☐ No Preference

Additional Preferences for Interpretations:

Interpretations on older editions of the Volumes may include wording:

“The ASME B30.X-20XX (most current) Volume replaced the 200X revision, so please refer to the latest Volume to determine if any language has been added, deleted, or modified that might affect the Question that you have posed.”

VII. Cases

Issuance of Cases (Reference Section 6)

Cases, generally, are

- ☒ not provided for any standard within the committee charter
- ☐ provided for all standards within the committee charter
- ☐ provided for all standards within the committee charter, except the following:

- ☐ provided for only the following standards:

Cases are typically reviewed on the following cycle: _____

Additional Preferences for Cases:

VIII. Technically Affected Parties

Parties Outside of ASME’s Committee Structure (Reference Para. 4.4.5)

Technically affected parties outside of ASME’s committee structure are typically provided an opportunity to review and comment on proposals during:

- ☒ the ANSI Public Review only
- ☐ a third party/industry review in addition to the ANSI Public Review
- ☐ the ASME Public Review only
- ☐ a third party/industry review in addition to the ASME Public Review

Additional Preferences for Review by Parties Outside of ASME's Committee Structure:

Parties Within ASME's Committee Structure (Reference Para. 4.4.2.1.2.2)

The committees noted below are typically affected by changes to this committee's standards as indicated below:

Standard	Section/Part (if applicable)	Committees ¹ typically technically affected by revisions	Typical Timing of Review & Comment
The following are examples:			
All B30 Standards	Entire Standard	Board on Safety Codes and Standards	Included on all Standards Committee ballots (required per 4.4.2.1.1(b))
All B30 Standards	Entire Standard	B30 Interest Review Group	May be included on Standards Committee First Consideration ballot
All B30 Standards	Entire Standard	B30 Regulatory Authority Council	May be included on Standards Committee First Consideration ballot

Additional Preferences Review by Parties Within ASME's Committee Structure:

IX. Additional Honors & Awards (Reference Section 8 & Appendix 4)

[Additional honors and awards information applicable to this standards committee.]

The following additional Award is available for Standards Committee reporting to the Board on Safety Codes and Standards:

Safety Codes and Standards Medal

Annually, the ASME Committee on Honors, may present an ASME Safety Codes and Standards Medal to an individual who has contributed to the enhancement of public safety through the development and promotion of ASME Codes and Standards or the ASME safety accreditation activity. Any individual Member or Committee may nominate candidates for the Safety Codes and Standards Medal. Nomination and eligibility information may be found [here](#). A member may not receive more than one Safety Codes and Standards Medal.

X. Additional Guidance

[Committees may include in this section any additional committee specific guidance with which they would like to operate under. This section may not include any requirements and may not include any deviations from the ASME Operating Procedures for Codes and Standards Development Committees.]

X.1 Other B30 subcommittees:

¹ Committees may include conference committees.

Every jurisdiction enforcing one or more ASME B30 Code(s) will be entitled to appoint a representative to the RAC. The preferred representative would be the senior official responsible for enforcement of the Code or the delegated representative.

B30 Interest Review Group

It is the goal of ASME to have the B30 standards recognized and used by the international community. In addition, there are persons in the United States who have a strong interest in the subject matter and desire to actively participate in the balloting process but who may not have been selected for membership or may not be able to attend committee meetings. To accommodate these interested parties, an Interest Review Group (IRG) is established. Members in this subcommittee may include current subcommittee chairs that are not standard committee members, or individuals with unique expertise considered by the committee to be necessary in the development of the standard, or individuals that reside outside of the United States or its territories and possessing expertise needed in the development of the standard.

X.2 Determining Ad Hoc Committee Membership

Project team members for standards committee items should be assigned by the standards committee Chair. Project team members for subcommittee items may be assigned by the respective subcommittee Chair.

X.3 Standards Committee Ballot Comments and Responses.

The Committee prefers that proposed responses to comments and recommended actions be presented at a standards committee meeting to allow the standards committee the opportunity to provide feedback.